



Co-funded by the
Erasmus+ Programme
of the European Union

SERVE & Young Africa International Capacity Building Programme 2017 -2018
EU Erasmus+ Cooperation for innovation and the exchange of good practices –
Capacity Building in the field of Youth

Combined Tender for

- 1. Delivery of Child Safeguarding Training to Young Africa Centre Directors**
- 2. Delivery of Child Safeguarding Training to Young Africa Life Skills & TVET (Technical Vocational and Educational Training) Teachers**

Background

SERVE and Young Africa International through the support of the EU plan to deliver a suite of programmes aimed at building the capacity of Young Africa to ensure the standardisation of key functions across their centres. Training will take place in the areas of Leadership & Management, Youth Work, Child Safeguarding and Administration Capacity Building.

SERVE

SERVE is a development and volunteering organisation committed to tackling the root causes of poverty, to achieve justice, equality and opportunities for all. Since 2003 SERVE has worked in solidarity with communities living in poverty, supporting initiatives in Southern Africa and South-East Asia. Inspired by the belief that 'Solidarity in Action' can improve the lives of the most vulnerable, SERVE works in partnership with local communities and organisations.

SERVE's work is rooted in strategic cooperation with Irish communities at home and abroad. SERVE's mission is to work in partnership to strengthen the livelihoods of young people and communities living in poverty by providing high quality vocational and educational learning opportunities, helping young people gain employment or start and develop their own businesses. SERVE's vision is that everyone should have the opportunity to realise his or her potential and make a meaningful contribution to society.

Young Africa

Young Africa was founded in the Netherlands in 1998. Young Africa is a confederation of independently and locally registered affiliated organisations. Each affiliate runs skills centres, youth (self-) employment programmes and community activities in Zimbabwe, Mozambique, Namibia, Botswana and Zambia. The founding organisation of Young Africa is Young Africa International, based in the Netherlands.

Young Africa's mission is to empower young people through skills training for employability and entrepreneurship. Young Africa offers an innovative high impact solution to youth unemployment. It's uniqueness lays in the two innovative concepts: the Franchise Method and the Integral Approach to youth development.

1. Delivery of Child Safeguarding Training to Young Africa Centre Directors

Safeguarding is an essential element in building capacity with the Young Africa Hub and the partner countries. Young Africa is committed to best practice in their work with young people and the safeguarding training for centre directors will promote a common understanding of policies and procedures.

Location: Harare Zimbabwe,

Duration: 8 days including preparation & travelling

Accommodation, flights and in-country transport provided where necessary

Proposed dates: 15th to 20th May 2017

Required content

- Policy context
- Categories and indicators of abuse
- Implementing procedures for reporting concerns
- Handling concerns and allegations
- Devising a code of conduct
- Safe recruitment and management of staff
- Creating a safe child centred environment

Learning Outcomes

It is expected that at the end of the programme the Young Africa Centre Directors:

- In depth knowledge of the Safeguarding Policies and Procedures of Young Africa in particular the code of conduct and procedures for handling concerns and allegations
- Ability to recognizing potential indicators of abuse and neglect
- Knowledge of the risks associated with social media and internet use.
- Conditions necessary to create a child centred safe environment
- Ability to devise safe recruitment, selection and management policies and procedures
- Awareness of best practice with regard to confidentiality
- Knowledge of the appropriate statutory reporting and follow mechanisms

2. Delivery of Child Safeguarding Training to Young Africa Life Skills & TVET (Technical Vocational and Educational Training) Teachers

Safeguarding is an essential element in building capacity with the Young Africa Hub and the partner countries. Young Africa is committed to best practice in their work with young people and the safeguarding training for Life Skills & TVET Teachers will promote a common understanding of policies and procedures.

Location: Harare Zimbabwe, Gaborone Botswana, Otjiwarongo Namibia

Duration: 12 days including travelling

Accommodation, flights and in-country transport provided where necessary

Proposed dates: October 2017

Required content

- Policy Context
- Categories & Indicators of Abuse
- Implementing Procedures for Reporting Concerns
- Creating a safe child centred environment

Learning Outcomes

It is expected that at the end of the programme the Life Skills & TVET Teachers should have:

- In depth knowledge of the Safeguarding Policies and Procedures of Young Africa in particular the code of conduct and procedures for handling concerns and allegations
- Ability to recognizing potential indicators of abuse and neglect
- Knowledge of the risks associated with social media and internet use.
- Conditions necessary to create a child centred safe environment

Submission of Tenders

Applications should include a summary of past relevant experience as well as evidence of:

- Experience of child safeguarding training in an international development context
- Familiarity with the statutory and legislative frameworks covering safeguarding in the programme countries.
- Understanding of the safeguarding responsibilities of organisational leaders
- Evidence that the required content can be delivered to a high standard references include
- Statement confirming the applicant's eligibility and availability to travel

SERVE reserves the right to negotiate with the Preferred Contractor, provisions and specifications in addition to and/or different from those stipulated in this invitation to tender and any other tender documentation. The Preferred Contractor will be expected to execute a contract with SERVE. The contract between SERVE and the Preferred Contractor may include the following:

- The invitation to tender
- The Preferred Contractors Tender
- Any mutually negotiated terms and conditions

Tenders should be submitted by hard copy or email by 12 noon Friday 17th March 2017 to

Eileen Hoffer
CEO SERVE (Invitation to Tender)
Scala,
Castle Road
Blackrock
Co Cork

Email: eileen@serve.ie

It is the responsibility of respondents to ensure the tender document is received on time. Under no circumstances can SERVE consider tenders that are received late. Tenders received after the above deadline will be returned unopened.